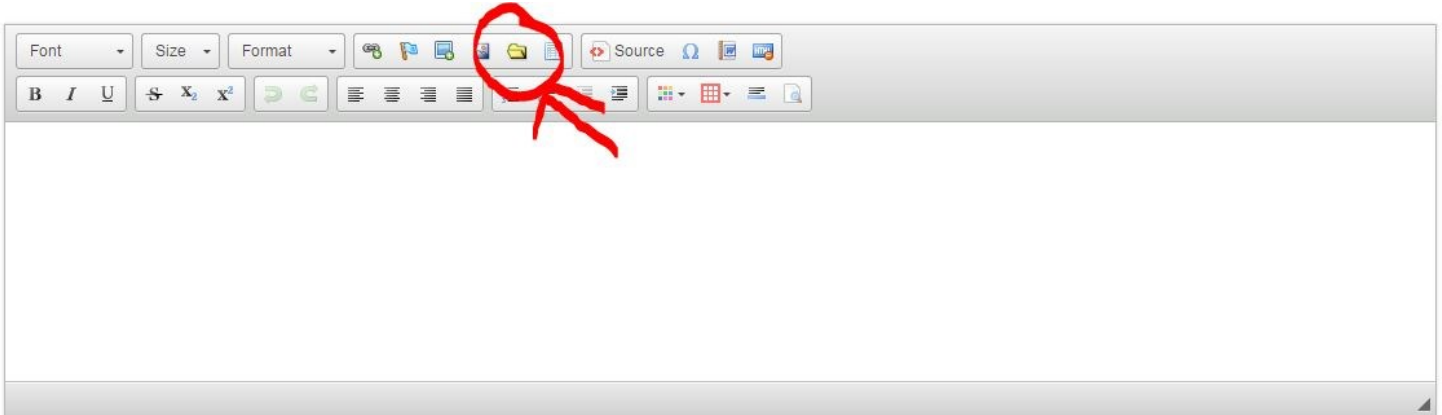
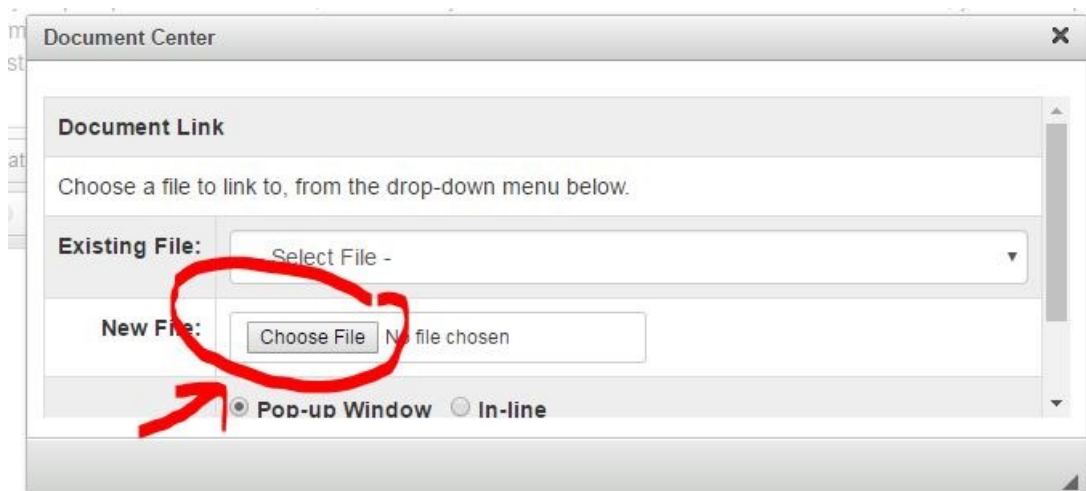


# How to Upload Documents

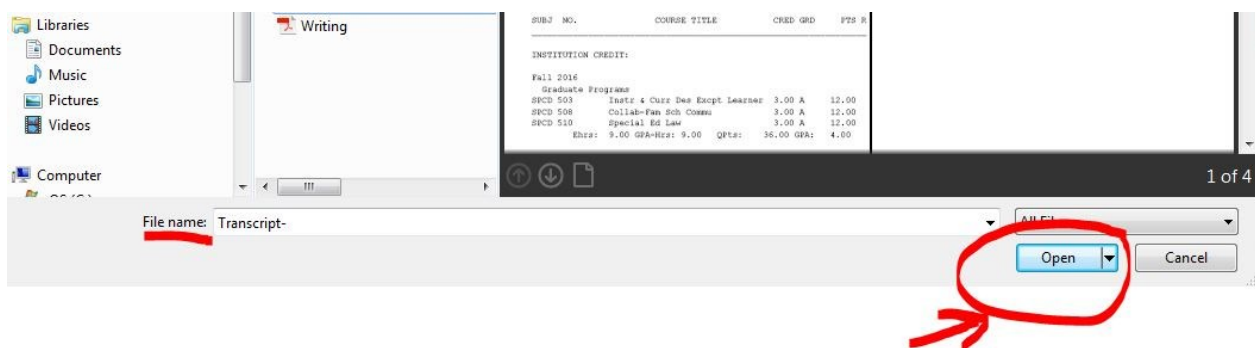
1. Locate the document you need to upload. (Passport, Coursework Planning Draft, Statement of Purpose, Resume, Travel Itinerary, Proof of International Health Insurance, & Proposed Course Work at Host University all have to be uploaded.)
2. Click the Yellow Folder in the tool bar of the submission field. (see picture below)



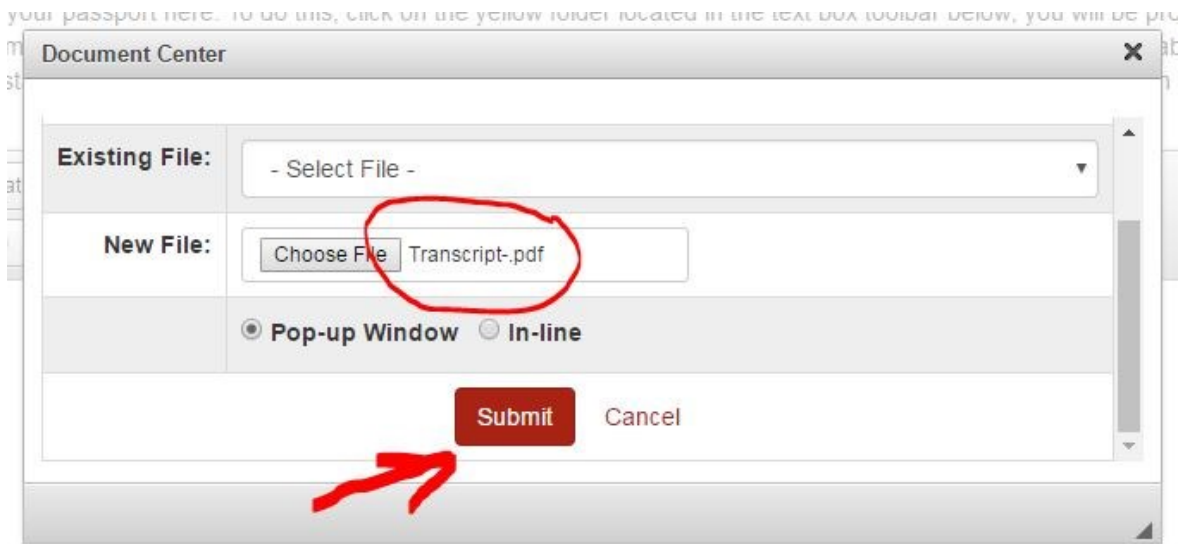
3. Click "Choose File".



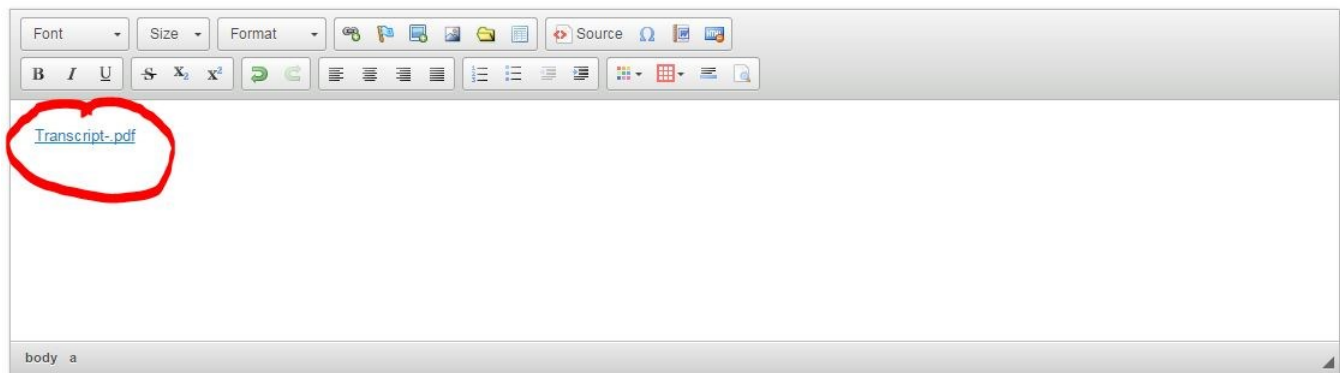
4. Find the file you need to upload and click the "Open" button.



5. Check to make sure file uploaded and then click "Submit" button.



6. Make sure file is uploaded into the submission field.



7. You can either Save or Submit depending on if you have completed your questionnaire.

